# Site Evaluation Checklist

This checklist will help you better understand your site and how best to accomplish your project. Make sure you identify the owner and gain approval before moving too far along the process. You don't want to waste time and resources on a site that can't be used.

**Identified landowner**

Name / contact info:

**Reviewed project with owner / entity**

Comments:

Overall condition of site:

**Reviewed historical information sources on site and noted past uses of site.**

Notes:

Underneath the surface may contain:

## Site Features

It's important to understand what elements/structured are on the proposed site prior to committing to that site for the project. You need to visit the site to determine whether the site is perfect for your project (or not). You also need to create an accurate/current site map to share with your project team so that the action plan can be further developed.

Asphalt / concrete surface     Location:

Utilities     Location:

Buildings     Location:

Fences / walls     Location:

Lighting

Parking for volunteers

Areas to store materials

Areas for food service

Areas for registration

Area for first aid

## Other Site Factors

**What is the adjacent land use?**

**Consulted neighbors regarding project and site**

Notes:

**Other**

**Site dimensions:**

**Drainage:**

Good                    Fair                    Poor

**Soil type:**

Rocky                   Sandy                   Silt                    Clay

**Conducted soil test:**        **Contaminants found:**

pH

Notes: